

CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
January 18, 2011

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:07 p.m. The following Committee Members answered roll call:

Mr. Ernesto Dominguez
Ms. Robin Roberts
Mr. Lawrence Harley
Ms. Leah Osborne
Mr. Jesus H. Bautista

Mr. Ernesto Dominguez left at 2:37 p.m.

Agenda

There was no current chairperson. Robin Roberts was elected by the Citizens Advisory Committee members to serve as the temporary Chairperson until the election for Chairperson was completed.

1. Call to order.

Item 1: The meeting was called to order at 2:07 p.m.

2. Public Comments

Item 2: John Eger spoke about Sun Metro Lift.

3. Approval of the minutes of the CAC meeting of November 16, 2010.

Item 3: Motion made by Ernesto Dominguez to postpone approval of the minutes of the CAC meeting of November 16, 2010 until the February 15, 2011 meeting. Seconded by Leah Osborne. All in favor, motion passes unanimously.

4. Discussion and action on nominations for alternate members to the Citizens Advisory Committee. (CAC)

Item 4: Robin Roberts made the presentation. No action taken.

5. Discussion and action on election of a new chairperson.

Item 5: Ernesto Dominguez nominated Robin Roberts. Robin Roberts declined. Robin Roberts nominated Leah Osborne for chairperson. Seconded by Ernesto Dominguez. All in favor, motion passes unanimously.

6. Discussion and action on election of a new vice chairperson.

Item 6: Ernesto Dominguez nominated Lawrence Harley for vice chairperson. Seconded by Jesus Bautista. All in favor, motion passes unanimously.

7. Discussion on renewing Sun metro ID cards for members of the Citizens Advisory Committee. (Sun Metro)

Item 7: Jay Banasiak gave the presentation. As per city Manager, only active City Employees will ride for free. Sun Metro will be reimbursed from other departments. Discussion followed. Jesus Bautista made the motion to move on, seconded by Robin Roberts. Motion passed.

Ernesto Dominguez left the Citizens Advisory Committee Meeting at 2:37 p.m. There was no longer a Quorum.

8. Discussion and action to set a date for new member orientation for members of the Citizen Advisory Committee. (Sun Metro)

Item 8: Orientation was tentatively set for February 17, 2011 at 2:00 p.m. The orientation will be 1 to 2 hours long.

9. Discussion on how the Citizens Advisory Committee can help Ft. Bliss obtain more bus routes into Ft. Bliss.

Item 9: Robert Galindo from the Ft. Bliss Transportation Division said that there would be a 30 minute presentation from the Base Transformation Operations at the next meeting. No action taken.

10. Presentation and discussion on the existing Ft. Bliss Transit Service. (Ft. Bliss)

Item 10: Lloyd Williams, Assistant Director of Operations, spoke on the routes to Ft. Bliss. No action taken.

11. Report on the locations of the newly installed bus shelters. (Sun Metro)

Item 11: Ismael Segovia gave the presentation on the new bus shelters. No action taken.

12. Presentation and discussion on the Easter Seals Project Action Accessibility Plan. (Sun Metro)

Item 12: Robin Roberts gave a short presentation on the Easter Seals Plan. Bill Bennett, ADA Coordinator for the City of El Paso, gave a short presentation and will give an update at the next meeting. Sun Metro will look into assigning a representative to be at the Easter Seal meetings. No action taken.

13. Presentation and discussion on the assignment and coordination of rides between Sun Metro, Sun City Cab and Lulac Project Amistad under the New Freedom funds procured through El Paso MPO. (Sun Metro)

Item 13: Mr. Banasiak gave the presentation and will look into having public service announcements and a flyer printed. More information was requested for the next meeting. No action taken.

14. Presentation and discussion on the Lift "door to door" policy. (Sun Metro)

Item 14: Mr. Banasiak gave the presentation. Service is beyond the curb to curb service. More information was requested for the next meeting. No action taken.

15. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. (CAC)

Item 15:

- a. Update status on the bus shelter at Dyer and Hercules. (Sun Metro)
- b. Presentation, discussion and action on attendance policy for Citizens Advisory Committee member and alternates. (CAC)
- c. Presentation and discussion of Ft. Bliss transportation plans from the Ft. Bliss Base Transformation Office. (Ft. Bliss)
- d. Presentation, discussion and action on the coordination of all New Freedom funded activities in the El Paso/Sunland area. (Sun Metro)
- e. Presentation, discussion and action on proposed new Lift policies. (Sun Metro)
- f. Presentation, discussion and action on Sun Metro continuing to lead the Easter Seals Accessibility Planning effort in our area. (Sun Metro)
- g. Presentation, discussion and action on the Citizens Advisory Committee member orientation on February 17, 2011. (Sun Metro)
- h. Presentation and discussion on the Texas Transportation Institute's recent visit to review corrective actions taken in response to the findings in the Sun Metro operations report and analysis of 2006. (Sun Metro)
- i. Presentation, discussion and action on two candidates, Jennifer Perry and Lee H. Frederick to the Citizens Advisory Committee as alternates. (CAC)
- j. Presentation and discussion of Operational Performance for the first quarter of FY 2011 for Fixed Route and Lift services. (Sun Metro)

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16. Director's Report:

Item 16: Mr. Banasiak gave the presentation on Federal guidelines regarding shuttles and charters and reported on the statistics for the end of fiscal year, 2010.

Motion made by Jesus Bautista to adjourn the meeting at 4:15 p.m.
Seconded by Robin Roberts. All in favor, motion passes unanimously.

Approved as to form:

Department Head/Board Secretary